

DOCUMENT RESUME

ED 171 320

IR 007 362

AUTHOR Jobe, Holly; Cannon, Glenn
TITLE Polishing Your Transparencies: Mounting, Masking, Overlays.
INSTITUTION Northeastern Educational Intermediate Unit, Scranton, Pa.; Pennsylvania State Dept. of Education, Harrisburg. Bureau of Instructional Support Services.
PUB DATE 78
NOTE 11p.
EDRS PRICE MF01/PC01 Plus Postage.
DESCRIPTORS *Instructional Materials; *Production Techniques; *Transparencies; *Visual Aids
IDENTIFIERS *Overhead Transparencies

ABSTRACT

This brief guide discusses the mounting of overhead transparencies on frames, the types of mounts, the proper masking for presentation, and the use of overlays. Numerous line drawings provide the reader with a helpful visual reference. (RAO)

* Reproductions supplied by EDRS are the best that can be made *
* from the original document. *

U.S. DEPARTMENT OF HEALTH,
EDUCATION & WELFARE
NATIONAL INSTITUTE OF
EDUCATION

THIS DOCUMENT HAS BEEN REPRODUCED EXACTLY AS RECEIVED FROM THE PERSON OR ORGANIZATION ORIGINATING IT. POINTS OF VIEW OR OPINIONS STATED DO NOT NECESSARILY REPRESENT OFFICIAL NATIONAL INSTITUTE OF EDUCATION POSITION OR POLICY.

ED171320

POLISHING YOUR TRANSPARENCIES

Mounting, Masking, Overlays

"PERMISSION TO REPRODUCE THIS
MATERIAL HAS BEEN GRANTED BY

John Christopher

TO THE EDUCATIONAL RESOURCES
INFORMATION CENTER (ERIC) AND
USERS OF THE ERIC SYSTEM."

Text and Drawings By:
Glenn Cannon

Edited By:
Holly Jobe

Multi-Media Van Project
Northeastern Educational
Intermediate Unit #19

and

Pennsylvania Department of Education
Bureau of Instructional Support Services
Division of Educational Media

IR007362

POLISHING YOUR TRANSPARENCY

MOUNTING, MASKING AND OVERLAYS

Just as the Louvre would never think of hanging a work by Ruebens without a frame neither should you. Well, hardly ever.

WHY MOUNT TRANSPARENCIES?

1. Keeps light guage acetate FLAT on the stage of your overhead.
2. BLOCKS LIGHT around the edges of the transparency.
3. Ease of HANDLING and STORAGE.
4. PROTECTS the transparency.
5. A handy place for marginal NOTES.

MANY TYPES OF MOUNTS

There are plastic mounts, cardboard and sandwich types. They come with various size apertures and are both commercially and locally prepared. Transparencies may also be protected in a transparent plastic sleeve.

MOST COMMON 10½"x12" CARDBOARD MOUNT

HOW TO MOUNT

1. Place FRAME face down
2. Place TRANSPARENCY face down on frame and position. Hold in place with a small piece of tape on two opposite corners.
3. TAPE the edge of the transparency to the frame using ½" invisible mending tape or masking tape.



OVERLAYS

Overlays are additional transparencies affixed over the base cell on a single mounting frame.

WHY?

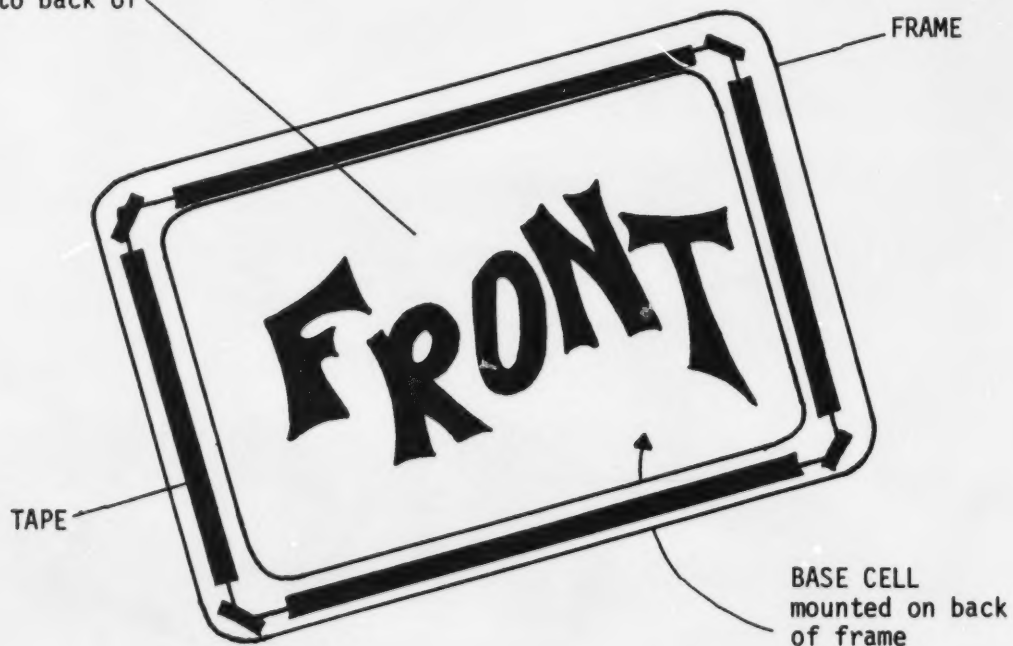
1. A topic may be DEVELOPED PROGRESSIVELY.
2. The RELATIONSHIP OF THE PARTS TO A WHOLE can be shown.
3. Multiple COLORS MAY BE ADDED where color is needed for learning or for color coding as a learning aid.
4. The teacher can CONTROL THE PACE.

MOUNTING THE OVERLAY

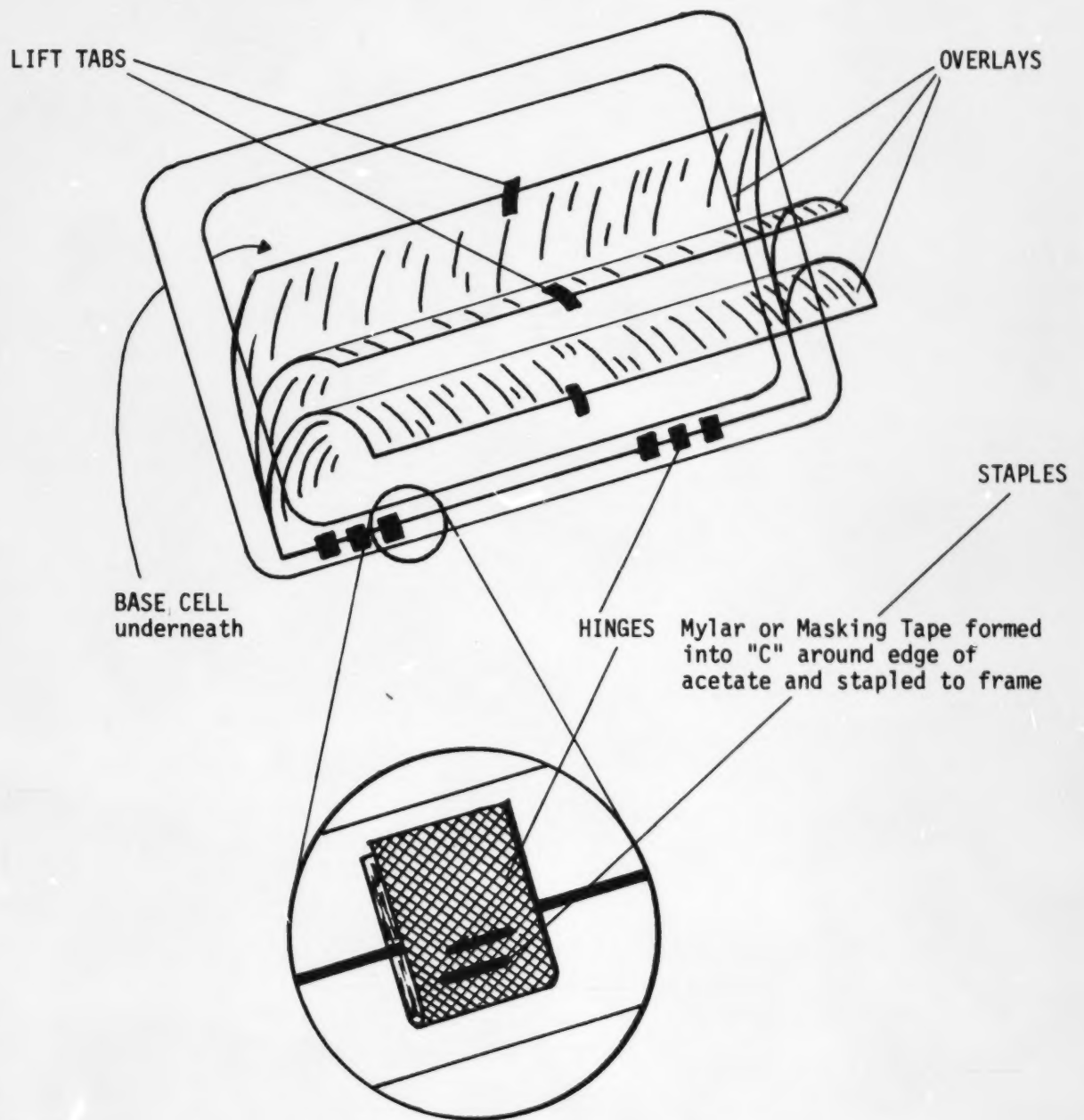
REGISTRATION - means making sure the images on the base cell and the overlay align; this is important.

1. MOUNTING FOR COLOR ADDITION ONLY

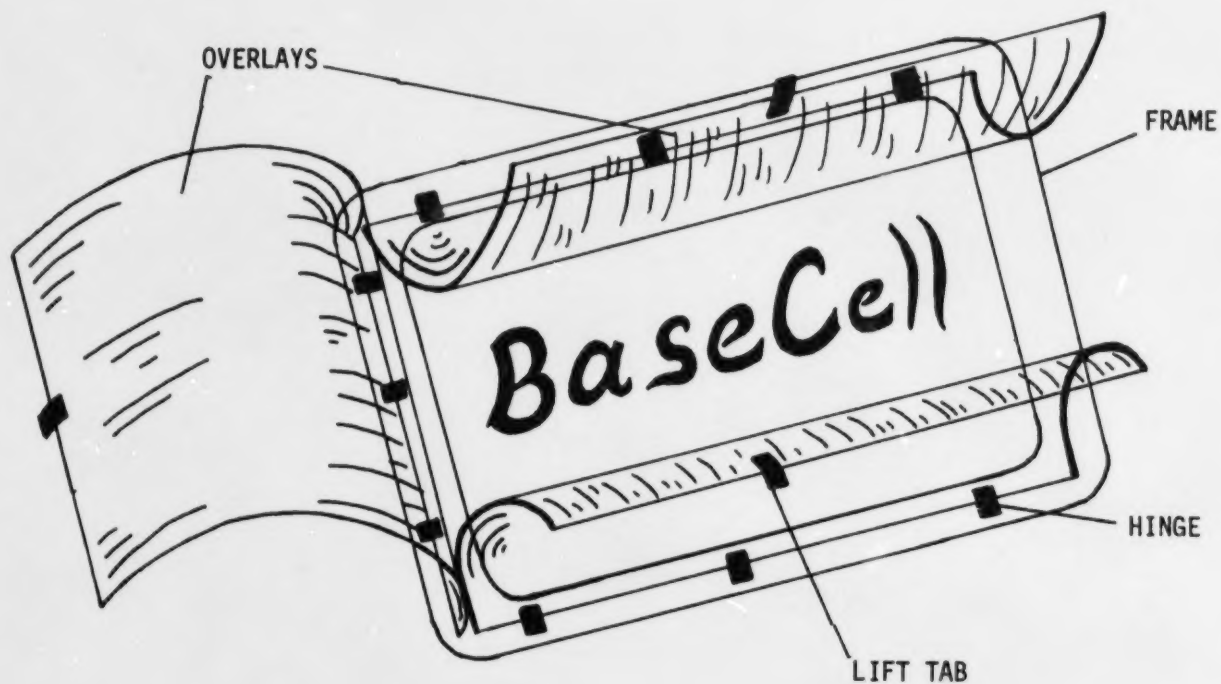
OVERLAY - mounted on front of frame in same manner base cell attached to back of frame.



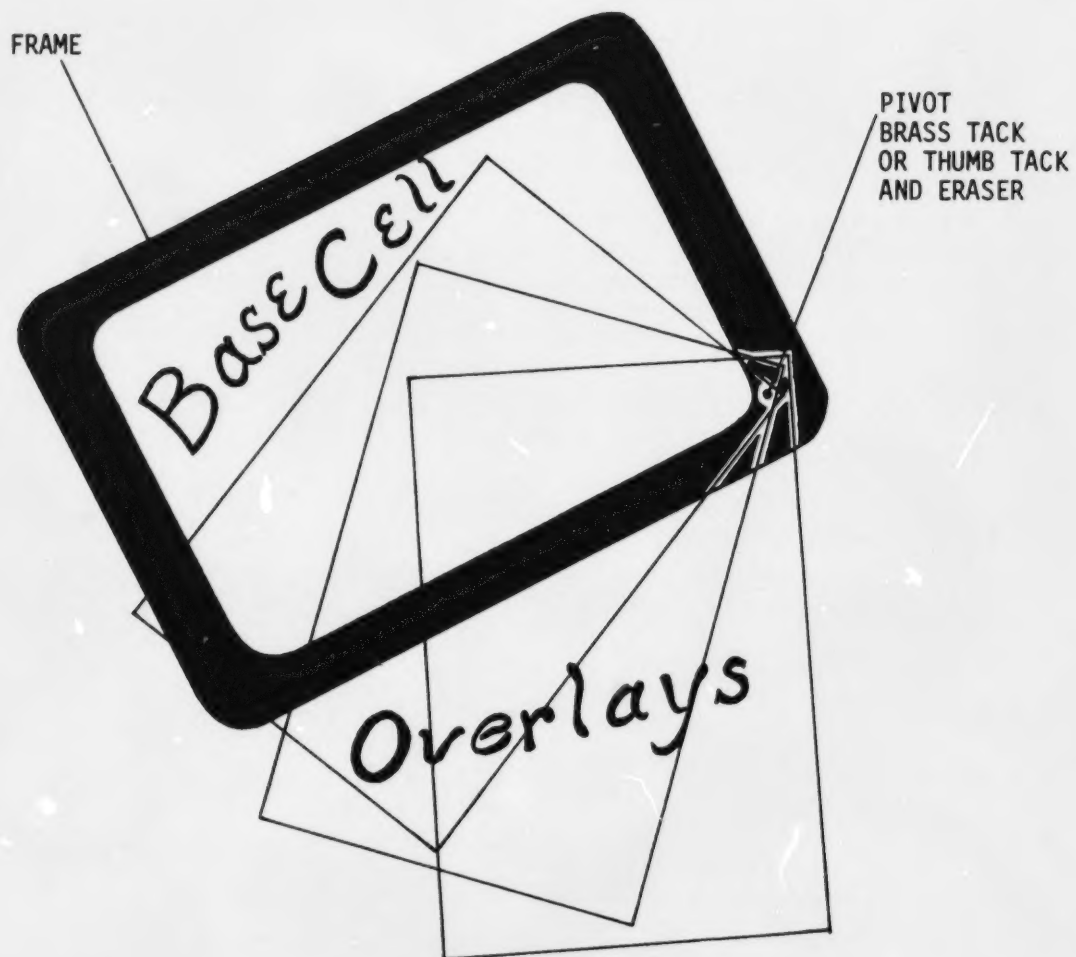
2. OVERLAY MOUNTING FOR FIXED SEQUENCE PROGRESSIVE DEVELOPMENT



3. OVERLAY MOUNTING FOR RANDOM SEQUENCE PROGRESSIVE DEVELOPMENT only one transparency to a side if possible.



4. ALTERNATIVE MOUNTING FOR RANDOM SEQUENCE OVERLAYS



WHAT IS MASKING?

The use of opaque materials to selectively cover areas of a transparency.

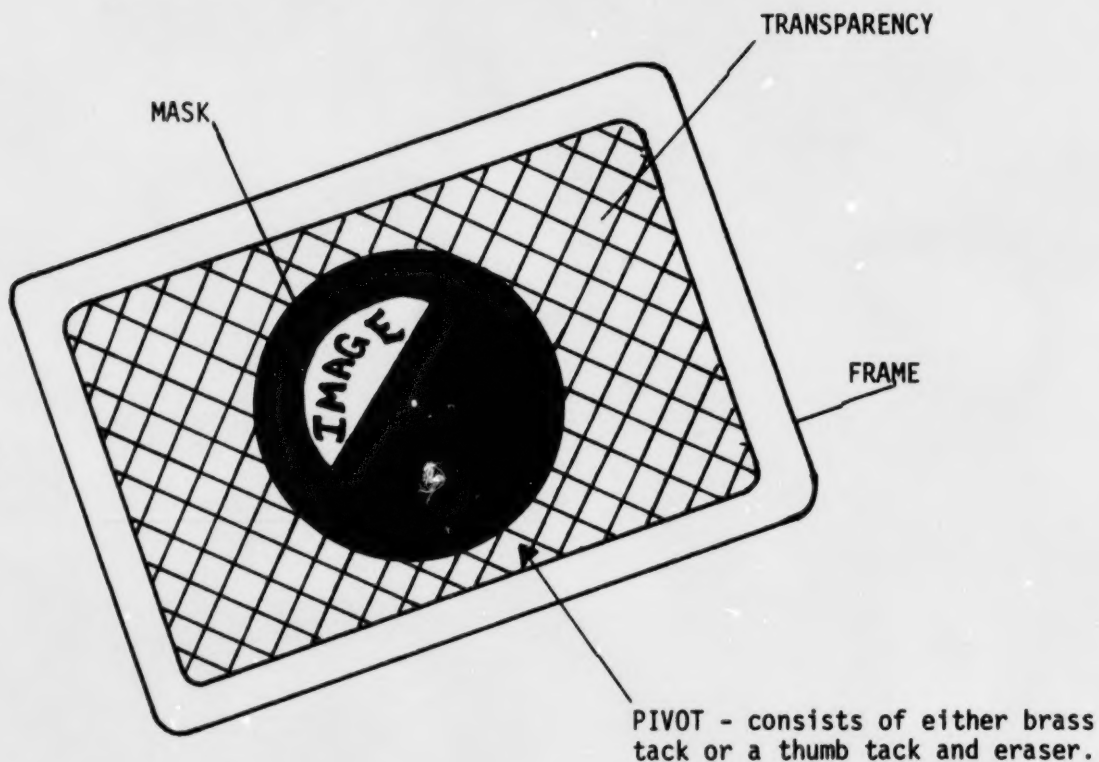
WHY MASK A TRANSPARENCY?

1. It allows the teacher to CONTROL THE PACE through progressive disclosure.
2. Teachers can build a lesson in the PROPER SEQUENCE.
3. Masking builds ANTICIPATION.
4. Mask handy place for notes.

SEVERAL TYPES

There are many types of masks and the type used and its application is a judgement the teacher will have to make based upon his or her subject matter.

1. CIRCULAR MASK (ROTATES)



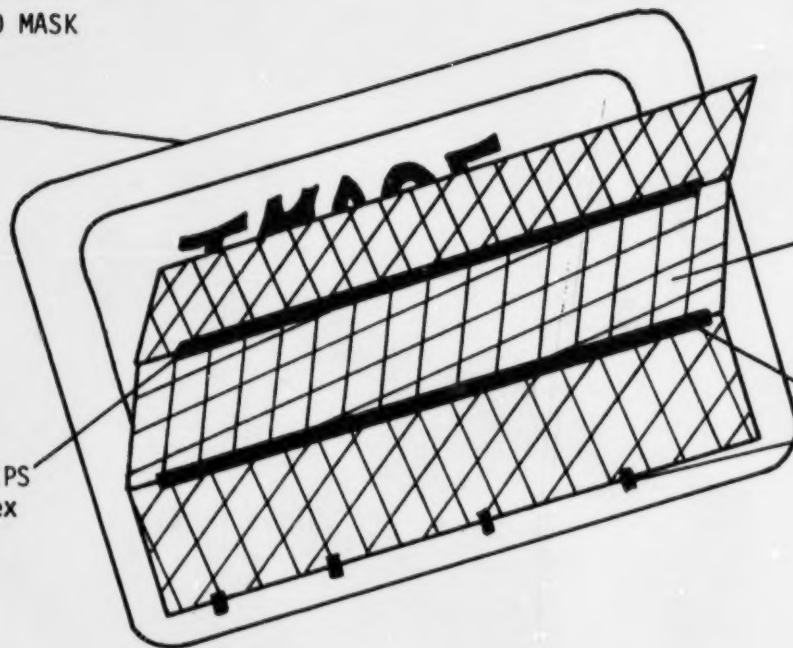
2. FOLDED MASK

FRAME

TAPE STRIPS
or chartex
may also
be used

MASK
cardboard or
plastic

HINGES
(refer to section
on overlays for
hinging
directions)



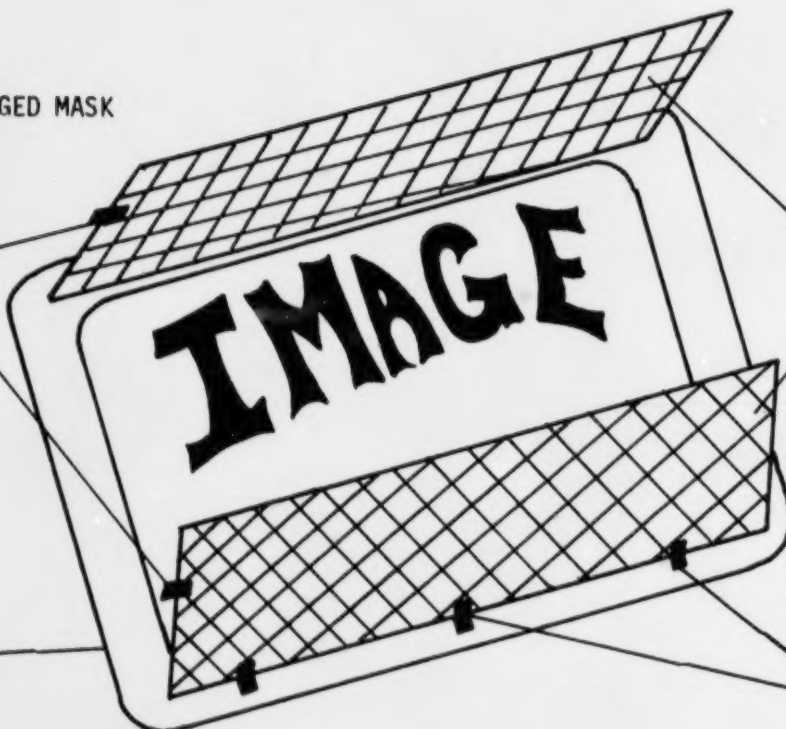
3. HINGED MASK

LIFT TABS

MASK

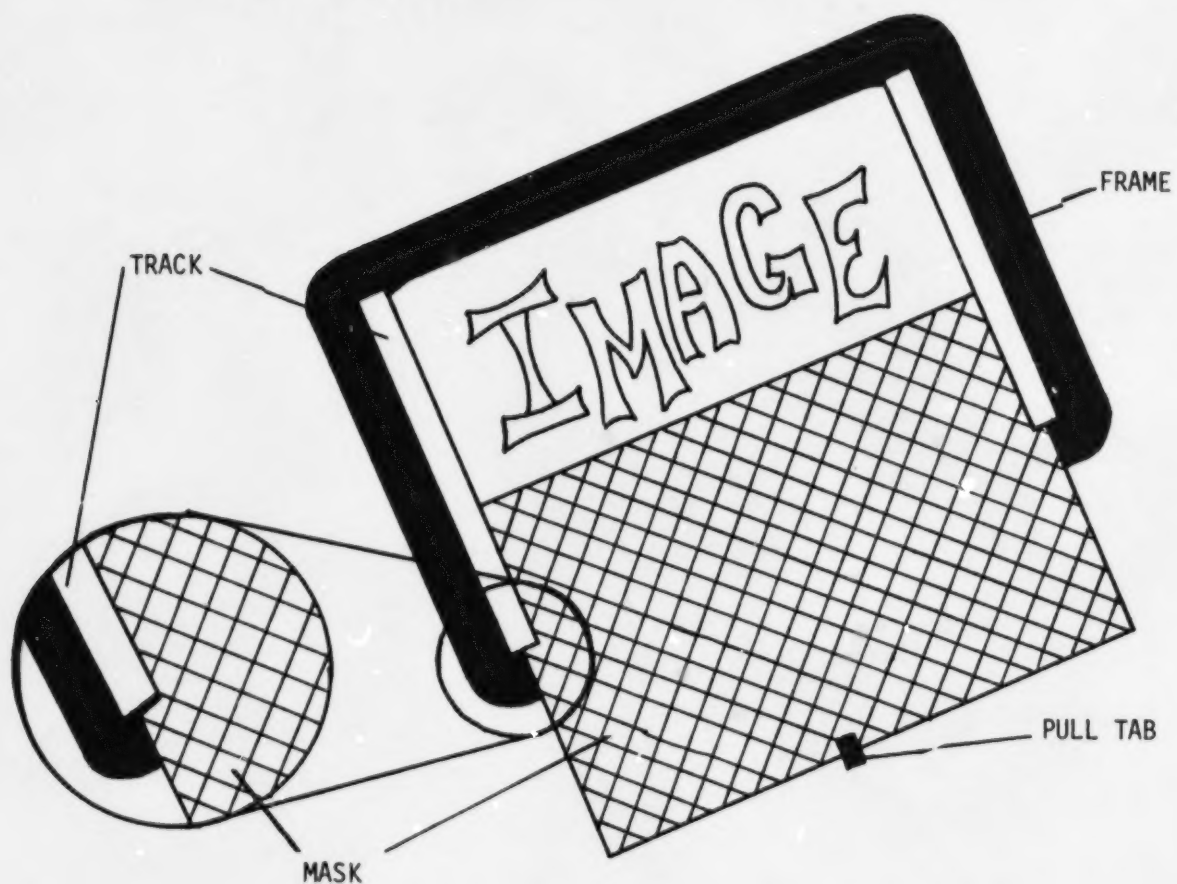
FRAME

HINGES



4. SLIDING MASK

Track is two strips of cardboard or plastic stapled by their edges to the frame.



5. SPOT MASK only covers certain key areas.

